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AGENDA

Committee	CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE
Date and Time of Meeting	TUESDAY, 13 FEBRUARY 2018, 10.00 AM
Venue	COMMITTEE ROOM 3 - COUNTY HALL
Membership	Councillor Lee Bridgeman (Chair) Councillors De'Ath, Philippa Hill-John, Joyce, Morgan, Murphy, Phillips, Taylor and Singh Patricia Arlotte (Roman Catholic representative), Carol Cobert (Church in Wales representative), Rebecca Crump (Parent Governor Representative) and Karen Dell'Armi (Parent Governor Representative)

		<i>Time approx.</i>
1	Apologies for Absence	10.00 am
	To receive apologies for absence.	
2	Declarations of Interest	
	To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.	
3	Draft Budget Proposals 2018/19 (Pages 1 - 48)	
a	Corporate Overview	10.05 am
	(i) Ian Allwood (Head of Finance) will provide a short verbal presentation giving a corporate overview of the 2018/19 Budget Proposals.	
	(ii) Members' Questions	
b	Social Services	10.20 am
	(i) Councillor Hinchey (Cabinet Member - Children and Families) to make a statement on his portfolio's element of the Corporate Plan, draft budget proposals and its linkages to the Corporate Plan.	

(ii) Tony Young (Director, Social Services) to make a presentation on the Children's Services element of the draft budget and in particular the draft Cabinet Proposals and associated papers.

(iii) Members' Questions.

c Education 11.30 am

(i) Councillor Merry (Deputy Leader and Cabinet Member - Education, Employment and Skills) to make a statement on the Education element of the Corporate Plan, draft budget proposals and its linkages to the Corporate Plan.

(ii) Neil Hardee (Head of Performance Resources and Services for Education) to make a presentation on the Education draft budget and in particular the draft Cabinet Proposals and associated papers.

(iii) Andrew Gregory (Director, City Operations) and Steve Gerrard (Network Operations Team Leader) to make a presentation on the School Transport draft budget proposals should any be included in the savings proposals.

(iv) Members' Questions.

d Childs Play 12.45 pm

(i) Councillor Bradbury (Cabinet Member - Culture & Leisure) to make a statement on the Children's Play element of the draft budget proposals and its linkages to the Corporate Plan.

(ii) Neil Hanratty (Director – Economic Development) and Jon Maidment (Operational Manager Parks and Sport) to make a presentation on the Children's Play element of the draft budget proposals should any be included in the savings proposals.

(iii) Members' Questions.

4 **Way Forward** 1.10 pm

5 **Date of next meeting**

The next regular meeting of the Scrutiny Committee is Tuesday 13 March 2018 at 4.30 pm.

Davina Fiore

Director Governance & Legal Services

Date: Wednesday, 7 February 2018

Contact: Mandy Farnham,

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**CYNGOR CAERDYDD
CARDIFF COUNCIL**

CHILDREN and YOUNG PEOPLE SCRUTINY COMMITTEE

13 February 2018

**DRAFT CORPORATE PLAN 2018 - 2021 and 2018/19 DRAFT CABINET
BUDGET PROPOSALS**

Purpose of Report

1. To provide Members with context for the scrutiny of the sections of the Council's draft *Corporate Plan 2018 – 21* and draft Cabinet 2018/19 Budget Proposals that relate to Directorates falling within the remit of this Committee.

Structure of Papers

2. Attached to this report, Members will find a copy of relevant sections of the draft *Corporate Plan 2018 – 2021* and draft Cabinet budget papers 2018/19 that fall within this Committee's remit, and which Members may wish to scrutinise during the meeting. The papers include:

- Draft Corporate Plan 2018 -21 Extract containing sections relevant to Children and Young People, (**Appendix 1**);
- Overview of 2018/19 savings proposals (**Appendix 2**);
- Financial Pressure (**Appendix 3**);
- Employee Implications (**Appendix 4**);
- Consultation Executive Summary (**Appendix 5**).

Social Services Directorate

- Controllable Budget analysis (**Appendix 6**);
- Draft budget proposals (**Appendix 7 lines 44 - 46**);

- Financial Pressures (**Appendix 3 lines 6 – 8**);
- Capital programme (**Appendix 8 line 50**).

Education Directorate

- Controllable Budget Analysis (**Appendix 9**);
- Draft budget proposals (**Appendix 7 Lines 18 – 24, 56, 71 - 74**);
- Financial Pressures (**Appendix 3 Lines 1, 2 & 9**)
- Capital programme (**Appendix 8 lines 6, 7, 29 – 32, 56 & 57, 76, 77 & 85**).
- Summary of Fees and Charges (**Appendix 10 Lines 78 - 88**)

Play Service

- Draft budget proposals (**Appendix 7 Line 14**);

Structure of Meeting

3. The following Cabinet Members and officers have been invited to attend the Committee:

- Ian Allwood – Head of Finance;
- Councillor Graham Hinchey - Cabinet Member for Children & Families;
- Tony Young – Director of Social Services;
- Sarah Merry – Deputy Leader and Cabinet Member for Education, Employment and Skills;
- Nick Batchelar – Director of Education and Lifelong Learning;
- Andrew Gregory – Director of City Operations
- Councillor Bradbury – Cabinet member for Culture and Leisure
- Neil Hanratty – Director of Economic Development
- Councillor Weaver – Cabinet Members for Finance, Modernisations and Performance, may be in attendance.

4. Ian Allwood (Head of Finance), Allan Evans (Operational Manager Accountancy) and Robert Green (Group Accountant) will initially provide a short outline of the final Welsh Government proposals as they impact on the Committee's terms of reference, and be available to answer questions that Members might have on this. Individual Cabinet Members and Directors will then in turn present the sections of the Corporate Plan and Draft Cabinet Budget proposals that fall within their area of responsibility.

Background

5. The Council's Constitution allows for Scrutiny Committees to consider the draft Cabinet Budget Proposals prior to their consideration by the Cabinet and Full Council.
6. This Scrutiny Committee meeting will focus on those areas of the draft budget proposals that fall within this Committee's terms of reference, together with the alignment of those proposals with the areas of the Corporate Plan that impact on the lives of children and young people in Cardiff. Members will therefore be presented with the budget proposals, for the following Directorates: Social Services (Children's Services) and Education and Lifelong Learning.
7. Following the Scrutiny Committee meeting, the Chair will detail the Committee's comments or recommendations in correspondence to the Cabinet, for their consideration, prior to finalising their budget proposals. The Cabinet will consider their draft Cabinet budget proposals at their meeting on 15 February 2018, at that meeting the Cabinet will formally recommend their budget recommendations for consideration and adoption by Full Council, at its meeting on 22 February 2018.

Summary of Draft Corporate Plan 2018 – 2021

8. In July 2017, the Council's new Administration set out a policy programme and associated delivery commitments entitled 'Capital Ambition' establishing the Cabinet's key priorities for the municipal term, and outlining a programme of action to continue to drive the city economy forward, whilst ensuring that the benefits of success are felt by all residents. It focussed on four main areas, which form the basis for the Corporate Plan 2018-21 :

- **Working for Cardiff** – Making sure that all citizens can contribute to, and benefit from, the city's success.
- **Working for Wales** – A successful Wales needs a successful capital city.
- **Working for the Future** – Managing the city's growth in a sustainable way.
- **Working for Public Services** – Making sure public services are delivered efficiently, effectively and sustainably in the face of rising demand and reducing budgets.

9. The Corporate Plan and the Well-being Plan are key documents in delivering Capital Ambition, as they translate the administration's priorities into deliverable organisational objectives. The Well-being of Future Generations Act also places a statutory duty on Public Bodies to publish well-being objectives. In Cardiff, the Council and the Public Service Board have adopted the same 7 Well-being Objectives, reflecting their shared aspirations for the city and a common understanding of challenges. The Corporate Plan is therefore structured around Capital Ambition priorities and 7 well-being-

objectives. The Corporate Plan also makes clear the steps the Council will undertake to make progress in achieving these objectives.

Working for Cardiff

Well-being Objectives:

- Cardiff is a great place to grow up
- Cardiff is a great place to grow older
- Supporting people out of poverty
- Cardiff has Safe, Confident and Empowered Communities

Working for Wales

Well-being Objective:

- A Capital City that Works for Wales

Working for the Future

Well-being Objective:

- Cardiff's Population Growth is managed in a Resilient Way

Working for Public Services

Well-being Objective:

- Modernising and Integrating Our Public Services

10. The Corporate Plan also sets out the Performance Measures and targets that will enable the Council, and its scrutiny committees, to monitor delivery. The example below demonstrates how the Well-being Objectives, Steps and Performance Measures relate to one another as part of a coherent policy framework.

- **Capital Ambition Priority:** Working for Cardiff
- **Well-being Objective:** Cardiff is a great place to live
- **Step:** Improve the educational attainment of pupils eligible for free school meals by:
 - Highlighting and transferring best practice in schools which are effective in ensuring that economic disadvantage does not limit educational achievement

- Increasing the level of challenge and support to schools where pupils eligible for free school meals are underperforming.
- **Performance Measure (KPI):** The attainment gap in the Core Subject Indicator at the end of Key Stage 2 for those eligible for Free School Meals (FSM) and those not
- **Target: 12**

11. This Cover Report is structured by directorate and appropriate Cabinet Member, and considers the sections of the Corporate Plan 2018-2021 relevant to this Committee's terms of reference, setting out the relevant Well Being Objectives, Steps and Performance Measures.

Summary and overview of Budgetary Position 2018/19

12. As at 6 February 2018, the Council finds itself with a funding shortfall of approximately £19 million for 2018/19, before savings and new pressures have been accounted for. The shortfall comprises of:

BUDGETARY GAP	£000
Resources Available	601,026
Resources Required	620,254
Shortfall before savings and new pressures	19,228

13. The resources available to finance the budget before any increase in the rate of Council Tax are made up as follows:

Resources Available	£000
Resources from WG	440,947
Council Tax (at nil increase)	157,729
Use of reserves to support the budget	2,350
Total Resources Available	601,026

14. The following table summarises the resources required to cover base expenditure, commitments and budget realignments.

Resources Required	£000
2018/19 adjusted base budget (after transfers)	595,674
New Responsibilities (per settlement)	1,472
Employees (pay awards, increments, NI etc.)	3,361
Demographic pressures	5,308
Commitments	3,656
Directorate expenditure and income realignments (net)	1,194
Special inflation	4,550
Schools non-pupil number growth (net)	5,039
Total Resources Required	620,254

15. In addition to the budget shortfall of £19.228 million, the Council has identified new directorate pressures of £1.474 million bringing the shortfall to £20.702 million. Overall savings of £14.296 million have been identified, resulting in £6.406 million to be raised from additional Council Tax, as set out below:

Budget Shortfall	£000
Shortfall before directorate pressures and savings	19,228
New directorate pressures	1,474
Sub total	20,702
Less	
Total Savings	14,296
Net amount to be raised from additional Council Tax	6,406

16. In terms of the Directorate savings proposals of **£14.296** million as shown in **Appendix 2**:

- **£1.879 million** are savings from **employee costs**;
- **£9.391 million** are saving from **other spend**; and
- **£3.026 million** from increased **income**.

17. The net additional increase in Council Tax and the savings identified in the above table account for two of four components that the Council identified as part of its 2018/19 Budget Strategy. The other two components, a 30% cap on schools non-pupil number-growth and use of earmarked reserves have already been accounted for within the calculations of the Resources Required and the Resources Available for 2018/19. The table below sets out in full, the four components of the 2018/19 Budget Strategy along with their respective contributions to balancing this budget.

	£000
30% cap on schools growth (non-pupil number)	2,196
Use of Earmarked Reserves	2,350
Savings	14,296
Council Tax at 5% (net)	6,406
TOTAL	25,248

18. City of Cardiff Council commitments are listed as comprising the following:

- New Responsibilities (per Settlement);
- Increased employee costs;
- Demographic Pressures;
- Commitments;
- Directorate expenditure and income realignment;
- Special inflation;
- Schools non-pupil number growth (net).

19. To enable the Committee to understand the prioritisation of proposed consultation savings across Directorates, the table below sets out the level of savings proposals as a percentage of overall consultation budgets for each Directorate, as per the table below.

Total Savings	Employee Costs £000	Other Spend £000	Income £000	Total £000	% of overall saving
Corporate Management	21	230	0	251	2%
Economic Development	328	1369	789	2,486	17%
Education and Lifelong Learning	455	713	110	1,278	9%
People & Communities – Communities and Housing	92	191	406	689	5%
People & Communities – Social Services	0	4810	350	5,160	36%
Planning, Transport & Environment	273	812	753	1,838	13%
Resources – Governance & Legal	73	123	246	442	3%
Resources - Resources	637	517	372	1,526	11%
Council Wide	0	626	0	626	4%
Total	1,879	9,391	3,026	14,296	100%

20. Members will be aware that there is a requirement for every savings proposal to have an equality screening or (if the screening identifies a red or red/amber risk) a full equality impact assessment. Members have the opportunity to view those equality impact assessments which were identified as potentially having a significant negative impact on the various protected characteristics, on the Council's website¹.

Draft Capital Programme 2018/19 to 2022/23

21. The proposed 2018/19 budget outlines capital expenditure proposals of £720,714 million for the 2018/19 to 2022/23 financial years, of which £141,764 million is earmarked for 2018/19. Details of the individual Directorates' capital programmes are included in the sections below.

¹ <https://www.cardiff.gov.uk/ENG/Your-Council/Strategies-plans-and-policies/Equality-diversity-and-cohesion/Equality-Monitoring-and-Impact-Assessment/Pages/Equality-Monitoring-and-Impact-Assessment.aspx>

Social Services (Children's Services)

a) Draft Corporate Plan 2018 - 2021

22. The draft *Corporate Plan* set out the key issues, priorities, resources and most importantly outcomes for the Social Services directorate, copy of an extract relevant to Children's services is attached at **Appendix 1**.

Councillor Graham Hinchey, Cabinet Member for Children, and Families will make a short statement on his section of the *Corporate Plan*.

23. The Lead Cabinet member has a commitment to address the actions to address the well-being objective: Safe, confident and empowered communities:

- Ensure children and adults are protected from risk of harm and abuse by:
 - Revising the Child Sexual Exploitation Strategy by March 2019 to encompass new and emerging themes of child and adult exploitation
 - Raising awareness among public and professionals safeguarding issues for the duration of the plan.
 - Continue implementation with key partners of the "Signs of Safety" model, a strength-based whole-service methodology for working with children and families in need of care and support, for completion by 2022.
 - Designing and implement a parallel model in adult's services by 2022
- Respond to the Parliamentary Review of Health and Social Care in Wales, which makes the case for reforming Wales' health and care system; particularly the way care and support is delivered by public, independent and third sector
- Ensure that the Council's Corporate Safeguarding Strategy is implemented.

- Continue to develop and support the workforce by implementing the requirements of the Regulation and Inspection of Social Care (Wales) Act 2016 and ensuring that all relevant professionals are appropriately qualified by 2020
- Continue to implement a sustainable finance and service delivery strategy across Children's and Adult Services throughout 2018/19, where the commissioning and delivery of services is evidence based, outcome focussed and commercially sound.
- Prevent children entering the criminal justice system and work with those already in the criminal justice system to reduce their reoffending through the interventions delivered by partners in the Cardiff Youth Offending Service.

b) Draft Budget Proposals and Capital Programme

24. This section of the report provides the Committee with an opportunity to consider the draft Cabinet budget proposals and their alignment to the Children's Services section of the Corporate Plan 2018 - 2021, which relate to this Committee's terms of reference. Tony Young (Director of Social Services) will present the budget savings and answer any questions Members may have. The proposals are contained in the five key documents which are **appended at (3, 4, 6, 7, & 8)** to this report:

- **Controllable Budget Analysis 2017/18 (Appendix 6)** - This financial information sheet provides the relationship between the Social Services 2017/18 detailed controllable budget lines and budget proposals for the 2018/19 budget.
- **Cabinet Budget Proposals Summary (Appendix 7)** –The table provide a detailed analysis, of the budget saving proposed as well as showing the employees cost and the external spend element of the savings. To enable Members to identify those items falling within the terms of reference of this Committee the following lines have been

identified as Children's Services – total proposed savings - £1,540,000 - (**Lines 44-46**).

- **Financial Pressures (Appendix 3)** – The appendix extract provides details of the Financial Pressures that have been identified for 2018/19, totalling £291,000 (**Lines 6 - 8**).

- **Capital Programme 2018 - 2021 (Appendix 8)** The appendix extract provides the capital projects proposed over the next five years falling within the terms of reference of this Committee, the following line has been identified:
 - Children Services Accommodation Strategy - 2018/19 £100,000 – **line 50**.

- **Employee Implications (Appendix 4)** – The appendix extract provides details of the Employee implications following from the implementation of the Financial Pressure bids for 2018/19, (**Lines 25 - 28**).

Education and Lifelong Learning

a) Corporate Plan 2018 - 2021

25. The *Corporate Plan* sets out the key issues, priorities, resources and most importantly outcomes for the Education and Lifelong Learning Directorate (attached at **Appendix 1**,). Councillor Sarah Merry, Deputy Leader and Cabinet Member for Education, Employment and Skills, will make a short statement on the elements of the *Corporate Plan* relating to Education.

26. In order to achieve the above the Lead Cabinet member for Education, Employment and Skills is committed to:

- Promote and fulfil Children's rights by building a Child Friendly City in partnership with UNICEF UK, over the three years to 2021.
- Continue to raise standards achieved by learners in Cardiff schools and support schools in developing the 'Successful Futures' curriculum to be in operation by September 2022
- Improve the educational attainment of pupils eligible for free school meals by:
 - Highlighting and transferring best practice in schools which are effective in ensuring that economic disadvantage does not limit educational achievement
 - Increasing the level of challenge and support to schools where pupils eligible for free school meals are underperforming.
- Deliver a strengthened programme of academic and vocational provision for learners educated outside of mainstream settings, to improve learner outcomes during the academic year 2017/18 and beyond.
- Reshape and enhance specialist provision and services for pupils with additional learning needs to ensure sufficient, high quality

places are available to meet the current and projected need from 2017-2022.

- Complete the remaining schemes within the £164m 'Band A' programme of investment in schools, which will result in the opening of:
 - Five new primary schools, including two welsh medium schools by Autumn 2018
 - One new secondary school by Spring 2019.
- Deliver the new schemes within the £284m 'Band B' programme of school investment, from April 2019 to 2024 to:
 - Increase the number of school places available
 - Improve the condition of school buildings
 - Improve the teaching and learning environment.
- Address the maintenance backlog in schools, as part of a wider programme of Asset and Estate management, targeting increased investment in schools that require priority action by March 2019.
- Support young people into Education, Employment or Training by delivering the Cardiff Commitment, which will include:
 - Engaging city businesses to open up careers and enterprise opportunities to schools;
 - Implementing a digital platform to empower schools, young people and business to connect;
 - Introducing programmes of support to enable vulnerable young people to progress into employment;
 - Transforming information management processes to identify, track and support young people pre and post 16.

b) Draft Budget Proposals and Capital Programme

27. This report provides the Committee with an opportunity to consider the draft Cabinet budget proposals and their alignment to the *Corporate Plan* 2018 - 2021, for the Education and Lifelong Learning Directorate, which

relate to this Committee's terms of reference. Nick Batchelar (Director of Education and Lifelong Learning) will present the budget savings and answer any questions Members may have and Andrew Gregory, Director of City Operations will present the budget savings in respect of School Transport Budget Savings Proposals. The proposals are contained in the five key documents which are detailed below:

- **Controllable Budget Analysis 2018/19 (Appendix 9)** - This financial information sheet provides the relationship between the Departmental 2017/18 controllable budget lines and budget proposals for the 2018/19 budget.
- **Cabinet Budget Proposals Summary (Appendix 7)** – This table provides a detailed analysis of the budget saving proposed, as well as showing the employees cost and the other spend element of the savings. To enable Members to identify those items falling within the terms of reference of this Committee the following lines have been identified.
Education – total proposed savings £1,278,000 – **lines 18 – 24.**
- **Financial Pressures (Appendix 3)** – The appendix extract provides details of the Financial Pressures that have been identified for 2018/19 totalling £225,000 **line 1 & 2.**
- **Employee Implications (Appendix 4)** – The appendix extract provides details of the Employee implications following from the implementation of the Savings proposals for 2018/19, (**Lines 15 - 16**).
- **Capital programme 2018/19 - 2021/22 (Appendix 8)**– The extract from the draft Capital Programme provides an analysis of the Directorate's capital projects proposed over the next five years. To enable Members to identify those capital projects falling within the

terms of reference of this Committee, **lines 6,7,29 – 32, 56 & 57, 76, 77, 85 and 92.**

- **Fees and Charges 2018 - 2019 (Appendix 10)** The appendix extract provides the changes to the fees and charges that have been identified for 2018/19, (**Lines 78 – 88**)

Children's Play

a) Draft Budget Proposals and Capital Programme

28. This report provides the Committee with an opportunity to consider the draft Cabinet budget proposals and their alignment to the *Corporate Plan* 2018 - 2021, for Children's Play, which falls under this Committee's terms of reference. The gross cost of the service in 2017/18 is £717,820, . Jon Maidment will present the Play Service budget savings and answer any questions Members may have

- **Cabinet Budget Proposals Summary (Appendix 7)** – This table provides a detailed analysis of the budget saving proposed, as well as showing the employees cost and the other spend element of the savings. To enable Members to identify those items falling within the terms of reference of this Committee the following lines have been identified.

Children's Play – total proposed savings £115,000 – **lines 14**.

- **Employee Implications (Appendix 4)** – The appendix extract provides details of the Employee implications following from the implementation of the propose savings proposals for 2018/19, (**Line 11**).

Consultation and Engagement

29. The Cabinet report setting out the *2018/19 Budget Proposals – For Consultation* was approved on 2 November 2017, including details of the consultation and engagement used in the development and consideration of the budget proposals.
30. In consultation with both the public and partners a range of ideas have been explored as to how savings and income can be maximised, although the scale of cuts required means that consideration must be given to the level of services provided, and in some instances whether the resources remain to enable them to continue. The reality of this is that to maintain or improve some services, reductions will need to be made in other areas.
31. An on-line consultation document '*Changes for Cardiff*' was launched on the 10 November and hard copies were distributed across libraries and hubs, postal delivery to selected households across the City, face to face engagement with targeted groups and selected locations across the city.
32. The timetable for the budget consultation process ran from 10 November 2016 until midnight on 14 December 2017. Results have now been analysed and the Executive Summary of the consultation document is attached at **Appendix 5**. The full set of consultation documents can be found on the Council's Internet page
33. Summarised below are the results from the key questions that relate to the Terms of Reference of this Committee:
- **School Meal provision (Appendix 5)**
 - **Support our children's education by investing in School buildings (Appendix 5)**

Way Forward

34. Officers will make a presentation on the budget position, draft Cabinet proposals, financial pressures and capital items falling within the terms of reference of this Committee. The Cabinet Members and Officers will also be available to answer questions arising from their presentations and the attached papers.
35. Following consideration of the budget proposals, presentations and answers to Member questions, the Committee may wish to provide its comments, concerns and recommendations for the Cabinet at its business meeting on 15 February 2018. The Committee will also have the opportunity to have the letter considered at the Policy Review and Performance Scrutiny Committee due to be held on 14 February 2018.

Legal Implications

36. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

37. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to give consideration to the information received at this meeting, and to submit any recommendations or comments to the Cabinet prior to its consideration of the final budget proposals on 15 February 2018 and to the Chairman of the Policy Review and Performance Scrutiny Committee for consideration at their meeting on 14 February 2018.

Davina Fiore

Director of Governance and Legal Services

7 February 2018

Capital Ambition Priority: **Working for Cardiff**

Well-being Objective: Cardiff is a great place to grow up

What we will do to make Cardiff a great place to grow up

Steps: <i>The actions we will take to make progress</i>	Lead Member	Lead Directorate
Promote and fulfil Children's rights by building a Child Friendly City in partnership with UNICEF UK, over the three years to 2021.	Cllr Sarah Merry	Education & Lifelong Learning
Every School in Cardiff is a Great School		
Continue to raise standards achieved by learners in Cardiff schools and support schools in developing the 'Successful Futures' curriculum to be in operation by September 2022	Cllr Sarah Merry	Education & Lifelong Learning
Improve the educational attainment of pupils eligible for free school meals by: <ul style="list-style-type: none"> • Highlighting and transferring best practice in schools which are effective in ensuring that economic disadvantage does not limit educational achievement • Increasing the level of challenge and support to schools where pupils eligible for free school meals are underperforming. 	Cllr Sarah Merry	Education & Lifelong Learning
Deliver a strengthened programme of academic and vocational provision for learners educated outside of mainstream settings , to improve learner outcomes during the academic year 2017/18 and beyond.	Cllr Sarah Merry	Education & Lifelong Learning
Reshape and enhance specialist provision and services for pupils with additional learning needs to ensure sufficient, high quality places are available to meet the current and projected need from 2017-2022.	Cllr Sarah Merry	Education & Lifelong Learning
Complete the remaining schemes within the £164m 'Band A' programme of investment in schools , which will result in the opening of: <ul style="list-style-type: none"> • Five new primary schools, including two Welsh medium schools by Autumn 2018 • One new secondary school by Spring 2019. 	Cllr Sarah Merry	Education & Lifelong Learning
Deliver the new schemes within the £284m 'Band B' programme of school investment , from April 2019 to 2024 to: <ul style="list-style-type: none"> • Increase the number of school places available • Improve the condition of school buildings • Improve the teaching and learning environment. 	Cllr Sarah Merry	Education & Lifelong Learning
Address the maintenance backlog in schools, as part of a wider programme of Asset and Estate management , targeting increased investment in schools that require priority action by March 2019.	Cllr Sarah Merry & Cllr Goodway	Education & Lifelong Learning and Economic Development

<p>Support young people into Education, Employment or Training by delivering the Cardiff Commitment, which will include:</p> <ul style="list-style-type: none"> • Engaging city businesses to open up careers and enterprise opportunities to schools; • Implementing a digital platform to empower schools, young people and business to connect; • Introducing programmes of support to enable vulnerable young people to progress into employment; • Transforming information management processes to identify, track and support young people pre and post 16. 	Cllr Sarah Merry	Education & Lifelong Learning
Support Vulnerable Young People		
<p>Ensure the best outcomes for children and young people for whom your Council becomes responsible by:</p> <ul style="list-style-type: none"> • Embedding the Corporate Parenting Strategy across the Council and partners by March 2019 to promote the achievement of the same positive outcomes for children in care that every good parent would want for their own children. • Improving the Council’s capacity to commission and provide high quality cost effective placements within the Cardiff area, reducing the need for Looked After Children to be placed out of area by March 2023. • Improving the reach and effectiveness of support to care leavers by strengthening the Bright Starts Traineeship Scheme during 2018/19. 	Cllr Graham Hinchey	Social Services
<p>Embed the Disability Futures Programme by March 2023 to develop and implement remodelled services for disabled children, young people and young adults aged 0-25 across Cardiff and the Vale of Glamorgan to improve effectiveness and efficiency of services and outcomes for disabled young people and their families.</p>	Cllr Graham Hinchey & Cllr Susan Elsmore	Social Services
<p>Enhance Early Help by March 2022 to support children and families before their needs escalate to the point that they require statutory interventions by:</p> <ul style="list-style-type: none"> • Agreeing a refreshed Early Help / Preventative Strategy • Piloting a ‘Children First’ approach during 2018/19 to join up multi-agency preventative services and funding in order to improve early help to children and families in Ely and Caerau. • Identifying opportunities to deploy grant streams more effectively under new “Flexibilities” arrangements. 	Cllr Graham Hinchey	People & Communities Social Services and Education & Lifelong Learning
<p>Commission an independent review of the effectiveness of the Multi Agency Safeguarding Hub in consultation with the Regional Safeguarding Boards and consider recommendations for change / improvement with a view to implementing changes by March 2020.</p>	Cllr Graham Hinchey & Cllr Susan Elsmore	Social Services

Key Performance Measures

Measures which tell us if the Council is delivering effectively

KPI	Target
The percentage of schools categorised as 'Green' <ul style="list-style-type: none"> • Primary • Secondary • Special 	58% 44% 71%
The average Capped Nine Points Score achieved by Key Stage 4 pupils <i>(Indicates the average qualification points achieved by pupils in 9 GCSEs or equivalent- Welsh/English, Numeracy, Mathematics, 2 Science and the remaining best 4 qualifications achieved)</i>	370
The percentage of pupils achieving the Level 2+ threshold at the end of Key Stage 4 <i>(pupils achieving 5 GCSEs A*-C inc. English or Welsh and Maths)</i>	65%
The percentage of pupils achieving the Level 1 threshold at the end of Key Stage 4 <i>(5 GCSEs A*-G)</i>	95.4%
The percentage of pupils achieving the Core Subject Indicator at the end of Key Stage 2	90.2%
The attainment gap in the Core Subject Indicator at the end of Key Stage 2 for those eligible for Free School Meals (FSM) and those not.	12
The attainment gap in the Level 2+ threshold at the end of Key Stage 4 for those eligible for Free School Meals (FSM) and those not.	30
The percentage of children securing one of their first three choices of school placement <ul style="list-style-type: none"> • Primary / Secondary 	95% 82%
The percentage of Year 11 leavers making a successful transition from compulsory schooling to education, employment or training	98.5%
The percentage attendance <ul style="list-style-type: none"> • Primary • Secondary 	95.2% 94.5%
The percentage of Children Looked After by Cardiff Council that achieve the Level 2+ threshold at the end of Key Stage 4	25%
The percentage of Children Looked After by Cardiff Council that achieve the Core Subject Indicator at the end of Key Stage 2	77%
Percentage of children in regulated placements who are placed in Cardiff	63%
The percentage of schools designated as Rights respecting school in Cardiff	22%
The percentage of children receiving support from the Adolescent Resource Centre (edge of care) who are receiving 12 or more hours of education provision	New indicator, baseline being set
The percentage attendance of looked after pupils whilst in care in secondary schools	95%
Percentage of all care leavers in education, training or employment 12 months after leaving care	62%
The percentage of referrals to the Multi Agency Safeguarding Hub that meet the intervention threshold.	New indicator, baseline being set

Well-being Objective: Safe, Confident and Empowered Communities

What we will do to create safe, confident and empowered communities

Steps: The actions we will take to make progress	Lead Member	Lead Directorate
Supporting Vulnerable People		
<p>Ensure children and adults are protected from risk of harm and abuse by:</p> <ul style="list-style-type: none"> Revising the Child Sexual Exploitation Strategy by March 2019 to encompass new and emerging themes of child and adult exploitation Raising awareness among public and professionals safeguarding issues for the duration of the plan. Continue implementation with key partners of the “Signs of Safety” model, a strength-based whole-service methodology for working with children and families in need of care and support, for completion by 2022. Designing and implement a parallel model in adult’s services by 2022 	Cllr Susan Elsmore & Cllr Graham Hinchey	Social Services
<p>Respond to the Parliamentary Review of Health and Social Care in Wales, which makes the case for reforming Wales’ health and care system; particularly the way care and support is delivered by public, independent and third sector</p>	Cllr Susan Elsmore & Cllr Graham Hinchey	Social Services and People & Communities
<p>Ensure that the Council’s Corporate Safeguarding Strategy is implemented.</p>	Cllr Chris Weaver	All
<p>Continue to develop and support the workforce by implementing the requirements of the Regulation and Inspection of Social Care (Wales) Act 2016 and ensuring that all relevant professionals are appropriately qualified by 2020.</p>	Cllr Susan Elsmore & Cllr Graham Hinchey	Social Services
<p>Continue to implement a sustainable finance and service delivery strategy across Children’s and Adult Services throughout 2018/19, where the commissioning and delivery of services is evidence based, outcome focussed and commercially sound.</p>	Cllr Graham Hinchey & Cllr Susan Elsmore	Social Services
Safe and Inclusive Communities		
<p>Prevent children entering the criminal justice system and work with those already in the criminal justice system to reduce their reoffending through the interventions delivered by partners in the Cardiff Youth Offending Service.</p>	Cllr Graham Hinchey	Social Services

Key Performance Measures

Measures which tell us if the Council is delivering effectively

Measure	Target
Supporting Vulnerable People	
The percentage of Council Staff completing Safeguarding Awareness Training	50%
Total number of children and adults in need of care and support using the Direct Payments Scheme (local)	910
The percentage of Children's Services Social Work Vacancies	18%

2018/19 Savings Proposals - Overview

Summary of Directorate Savings	£000
Corporate Management	251
Economic Development	2,486
Education	1,278
People & Communities - Communities & Housing	689
People & Communities - Social Services	5,160
Planning, Transport & Environment	1,838
Resources - Governance & Legal Services	442
Resources - Resources	1,526
Council-Wide	626
Total Directorate Savings	14,296

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Financial Pressures Summary 2018/19

No.	Pressures Title	Value of Pressure 2018/19 £000	Risk Assessment	
			Residual	EIA
1	Cardiff Commitment The Cardiff Commitment sets out how the council, together with a wide range of public, private and third sector partners, will work together to ensure a positive destination for every young person in Cardiff after they finish school, either in employment or further education and training. To facilitate this the Council will require a staffing resource to manage the programme of partnership activity and deliver the processes and links required between students, employers and training/education organisations.	50	Red	Red-Amber
2	Junior Apprenticeships - Delegated Budgets The Junior Apprenticeships programme is now in its second year of delivery in Cardiff and The Vale College. Up to 90 young people are now able to access a range of bespoke apprenticeship pathways enabling them to continue their positive engagement with education and increasing the chance of them continuing within education and training Post 16. This pressure bid will bridge the funding gap between what schools are able to release from their pupil led funding elements and the actual cost per pupil for following this course of study.	175	Red-Amber	Red-Amber
TOTAL EDUCATION & LIFELONG LEARNING		225		
TOTAL COMMUNITIES & HOUSING		76		
6	Create new and additional support worker posts To enhance the work of Specialist Services and improve support to looked after children, care leavers and homeless young people.	106	Red-Amber	Red-Amber
7	Recruit more Independent Reviewing Officers (IRO's)	100	Red	Red-Amber
8	VVC Regional Adoption Service	85	Red	Red
TOTAL SOCIAL SERVICES		400		
TOTAL PEOPLE & COMMUNITIES		476		
9	School Transport Following Service Review this amount will be made available to address any issues identified within school transport to include increasing demographic growth, Additional Learning Needs transport requirements and pupil placements outside of mainstream education.	250	Red	Red-Amber

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Appendix 4

EMPLOYEE IMPLICATIONS OF BUDGET

			All figures are expressed in terms of full time equivalent posts						
Ref	Impact on posts	Savings Title	Voluntary Redundancy	Vacant	Retirement/ Flexi Retirement	Redeploy	TBC	New Post / Temporary	TOTAL FTE's
Economic Development									
5	Delete	New model for Children's Play		(1.00)	(.25)				(1.25)
Economic Development Net Position			(1.00)	(4.00)	(0.90)	(1.00)	(4.70)	1.00	(10.60)
Education & Lifelong Learning									
7	Delete	Education Directorate - Central Staffing & Management (Year 2)					(7.00)		(7.00)
8	Create	Cardiff Commitment						1.00	1.00
Education & Lifelong Learning Net Position			0.00	0.00	0.00	0.00	(7.00)	1.00	(6.00)
People & Communities - Social Services									
13	Create	Learning Disabilities Internal Day Care						3.00	3.00
14	Create	Enhanced Programme for Reviews						1.00	1.00
15	Create	Additional Support Worker posts - Specialist Services						4.00	4.00
16	Create	Recruit More Independent Reviewing Officers (IROs)						2.00	2.00
People & Communities - Social Services Net Position			0.00	0.00	0.00	0.00	0.00	10.00	10.00

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CHANGES FOR CARDIFF 2018/19

1. EXECUTIVE SUMMARY

This Executive Summary provides an overview of the Budget Consultation exercise. It is not a detailed summary of the full report, but an articulation of some of the key findings.

The consultation ran from 2nd November 2017 until 14th December 2017.

A mixed methodology included an electronic and paper copy questionnaire promotion alongside targeted face-to-face engagement. **A total of 2,937 returns were received.**

Summary of responses:

- Three quarters (74%) of respondents agreed with ending the publication of the Council's free newspaper 'In Cardiff'.
- Seven in ten respondents (71%) indicated a willingness to make the switch to e-billing.
- Three quarters (73%) of respondents agreed with proposals to expand the Meals on Wheels service, with 22% of respondents knowing someone who could benefit from the service.
- More than half (54%) of respondents agreed with the proposed increase in prices for the Cardiff International White Water Centre (CIWW).
- Two-thirds (65.8%) of respondents supported an increase in costs for cremations and burials.
- Three-quarters (74%) of respondents supported an increase in costs for rehoming dogs.
- Amongst families using the school meal service 52% showed support for the proposal to increase costs compared to 42% that disagreed.
- Nine in ten (91%) agreed with the emphasis on early intervention and helping people stay in their own homes for longer. Similarly 88% of people agreed that the Council should be working with Health to deliver bespoke packages of care.
- 72% agreed with the aim of reducing the number of care home placements.
- Three quarters (76%) supported the move towards separate glass collections in order to reduce costs and meet recycling targets.
- More than two thirds (68%) agreed with proposals to explore the merger of the passenger transport team with a neighbouring authority.
- People were most interested in volunteer opportunities that would improve community safety and help the elderly or most vulnerable in their neighbourhoods.
- Public priorities for additional investment were:
 - Building more affordable houses and tackling homelessness
 - Investing in sustainable transport to reduce congestion and improve air quality
 - Intervening early to support vulnerable children

CHANGES FOR CARDIFF 2018/19

2. BACKGROUND

Public services are going through a period of rapid change. For the foreseeable future Councils, along with other public services, will have less money available to deliver local public services.

This comes at a time of economic uncertainty following the vote to leave the European Union, combined with a number of other pressures such as a rapidly growing population and changes in welfare reform meaning that demand for services is increasing year on year.

The Council is facing significant and ongoing financial challenges with a budget gap of **£23 million** for 2017/18 and a potential shortfall of **£73 million** over the next three years. This comes on top of £200m which has already been found over the last 10 years.

The Council is legally required to set a balanced budget. To make the savings needed and to protect the quality of our public services, significant changes have been made, and will continue to be made, to the way things are done.

There is no easy way to bridge a **£23 million** budget gap.

In preparing the draft savings proposals the Council has at all times sought to protect front line services, with proposals including net investment into services like schools and social services.

In addition, the budget strategy includes assumptions in relation to a 3.7% increase in Council Tax. An increase of this amount equates to 78p per week per household in Council Tax Band D.

CHANGES FOR CARDIFF 2018/19

3. METHODOLOGY

3.1 City Wide Survey

Consultation on the budget proposals for 2018/19 took 3 forms:

- **City-wide Public consultation** on proposals which affect all citizens. (The contents of this report).
- **Service-specific consultation** with targeted service users/groups or organisations who may be impacted by any change. Examples of this can be found in relation to school transport services where any impact would be limited to specific individuals.
- **Internal Council consultation** -these elements relate to internal changes within the Council including back office efficiencies, staff changes and process improvements.

The questionnaire contained 37 questions (excluding demographic information) and covered a range of topics including:

- The proposed discontinuation of the council newspaper 'In Cardiff'.
- The introduction of E-billing for Council Tax.
- Expansion of the Meals on Wheels service.
- Increased charges for some services including: bereavement services, school meals and Cardiff International White Water Centre.

The consultation on these proposals began on **2nd November 2017** and ran until **12 noon** on **Thursday 14th December 2017**.

CHANGES FOR CARDIFF 2018/19

3.2 Consultation and Engagement Mechanisms

The consultation was undertaken via the following mechanisms:

- Online Survey, promoted electronically and made available on dedicated Council Web pages www.cardiff.gov.uk/budget and www.cardiff.gov.uk/haveyoursay .
- Paper survey – 2,000 copies distributed through leisure centres, libraries and hubs and available at a range of face-to-face events held at locations across the city.
- Eighteen community engagement events held at community buildings across the city. (See Appendix 1)
- A further 7 focus groups held with specific individuals who are less frequently heard e.g. mental health services users, BME groups and younger people. (See Appendix 1)
- Information about the consultation and a link the electronic survey were made available online via the Council’s dedicated budget pages www.cardiff.gov.uk/budget and www.cardiff.gov.uk/haveyoursay
- Regular promotion was carried out via social media throughout the consultation period via @cardiffcouncil and @cardiffdebate.
- Face book ‘Boosts’ were carried out to increase the visibility of the promotion
- Opportunity for people to email comments directly via budget@cardiff.gov.uk
- Consultation promoted via email to members of the Cardiff Citizens’ Panel and the wider Council email address list (91,391 unique email addresses)
- Communicated to approximately 6,000 staff within the City of Cardiff Council via Your News

3.3 Response

A total of **2,937 responses were received** to the consultation. This represents an increase of 17% (or c.500 responses) compared to the 2017/18 budget consultation.

The overall response includes a recurring bias towards those aged 55+ and those residing in the north of the city. Where appropriate further analysis by geography and demographic group has been undertaken to highlight any existing differences across demographic groups or geographies.

CHANGES FOR CARDIFF 2018/19

5.5 School Meal Provision

Cardiff Council's School Meals service supplies meals to every primary school and the majority of secondary schools in Cardiff. The price of a primary school meal is £2.40 and a set meal in secondary schools is £2.85. The Council is proposing to increase the cost by 10p to £2.50 and £2.95 respectively.

Does your household use the School Meals service?

Just under one in eight respondents (12.3%) were from households that used the Schools Meals Service.

Base: 2,685	No.	%
Yes	331	12.3
No	1,404	52.3
Not Applicable	950	35.4

Do you support the proposal to increase the cost of school meals?

Around half of respondents (users 51.5%) and all respondents (49.4%) were in favour of the proposed increase to schools meals. Around a quarter (27.9%) of all respondents were opposed to the proposal, this rose to 42.1% of those using the service.

Base: (All:-2,664)	All Respondents No.	All Respondents %	No. households using the service (330)	% households using the service
Yes	1,316	49.4	170	51.5
No	744	27.9	139	42.1
Not sure	604	22.7	21	6.4

If 'No', what are your concerns:-

A total of 577 additional comments were made in relation to school meals. Of these, around a fifth (20.6%) came from households currently using the School Meals Service.

The comments made centred on concerns regarding costs and the value for money of the service, particularly for low income and vulnerable families. For many the continuation of the service was described as 'vital' as for many children this is often their main meal of the day, although for some the costs were already felt to be prohibitive. Respondents were

CHANGES FOR CARDIFF 2018/19

also keen to see improvements in the quality and nutritional value of the meal provided particularly should a price increase go ahead. A selection of the comments include:

This negatively affects poorer families. I would prefer to pay more council tax to avoid this, to be honest. School meals should be free.

For some families this is the main meal of the day and will increase child poverty FSM threshold has not risen in line with inflation.

In Scandinavia all children received free school meals, I feel the benefits to health and well-being far outweigh the costs. Balanced diets, reduced obesity, fewer children off the premises, reduction in littering, anti-social behaviour and bullying and an increase social interaction.

If the quality of meals are staying the same then I don't agree with the price increase.

Seems too expensive as it is already.

The price is already such that it doesn't make financial sense. Any more and I expect usage to decline dramatically.

Pressure on people's finances to feed their children is wrong.

With so many needing food banks at present - this would be an extra burden on an already stretched pocket.

I feel that school meals are vital for all pupils in order to have the energy and capabilities to function when at school. A lot of children may not get the food they need at home and charging parents more may mean they don't get the full nutrition they need as a whole throughout the day.

At the prices already charged, the food doesn't represent good value for money. I would expect an improvement in quality if prices were increased.

CHANGES FOR CARDIFF 2018/19

9. YOUR PRIORITIES

The Changes for Cardiff 2018/19 document sets out the pressures that are facing the city because of population growth, poverty and the increased pressure on services. Savings have been sought wherever possible in ways that protect front-line services, but we know that the challenges we face will mean that difficult decisions about local public services will have to be taken.

At a time of austerity, where budgets are under pressure, we asked for the public's priorities from a range of options for how limited funding could be invested.

The top three priorities for respondents were:

- Building more affordable houses and tackling homelessness (48.4%).
- Investing in sustainable transport to reduce congestion and improve air quality (45.0%).
- Intervening early to support vulnerable children (37.6%).

We also asked for respondents to identify the issue ranked as the lowest priority for investment. This was Culture and leisure (39.8%).

	Rank Top (Base: 2,537) (Select Three)		Rank Lowest (Base: 2,157) (Select one)	
	No.	%	No.	%
Building more affordable houses and tackling homelessness	1,277	48.4	271	12.6
Support our children's education by investing in School Buildings	799	31.5	217	10.1
Intervening early to support vulnerable children	953	37.6	72	3.3
Investing in sustainable transport to reduce congestion and improve air quality	1,142	45.0	251	11.6
Keeping our streets and neighbourhoods clean and litter-free	729	28.7	166	7.7
Communities where people feel safe and where our most vulnerable adults are protected from exploitation and abuse	818	32.2	109	5.1
Helping older people live in the community for as long as possible	814	32.1	122	5.7
Creating more and better jobs	534	21.0	399	18.5
Culture and leisure	248	9.8	859	39.8
Improving the Condition of Roads in Cardiff	794	31.3	339	15.7

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People and Communities - Social Services - Controllable Budgetary Analysis 2017/18

		Expenditure					Income			Net	PROPOSED SAVINGS
Sub Division of Service		Employees	External Spend	Other Expenditure	Internal Income	Gross Expenditure	Grant Income	Other Income	Total Income	Net Expenditure	2018/19
		£	£	£	£	£	£	£	£	£	£
Children's Services											
Targeted Children in Need Services											
A	** Children in Need/Child Protection	3,686,390	4,038,000	916,390	0	8,640,780	0	(105,850)	(105,850)	8,534,930	
B	** Intake and Assessment	2,457,090	83,800	63,850	0	2,604,740	0	(494,130)	(494,130)	2,110,610	
C	** Family Support	1,595,140	540,690	22,700	0	2,158,530	0	(35,490)	(35,490)	2,123,040	40,000
Targeted Children in Need Services		7,738,620	4,662,490	1,002,940	0	13,404,050	0	(635,470)	(635,470)	12,768,580	40,000
Specialist Looked After Children Services											
D	** Unaccompanied Asylum Seeking Children	163,890	290,600	255,100	0	709,590	(360,000)	(4,600)	(364,600)	344,990	
E	** Looked After Children Service	3,062,950	2,436,540	160,300	0	5,659,790	0	(1,750)	(1,750)	5,658,040	
F	** Fostering	659,820	2,320,150	12,930	0	2,992,900	0	(550)	(550)	2,992,350	
G	** Personal Advisor Services	691,430	0	21,420	0	712,850	0	0	0	712,850	
Specialist Looked After Children Services		4,578,090	5,047,290	449,750	0	10,075,130	(360,000)	(6,900)	(366,900)	9,708,230	0
Children's Strategy, Commissioning and Resources											
H	** Placements	48,950	18,049,640	280	0	18,098,870	0	(77,090)	(77,090)	18,021,780	680,000
I	** Training, Performance and Support	3,766,200	266,160	83,300	(653,440)	3,462,220	(753,390)	(140,000)	(893,390)	2,568,830	
J	** Families First/Other Grants	823,250	4,960,680	73,280	0	5,857,210	(5,794,370)	(1,000)	(5,795,370)	61,840	
K	** Legal and Other Man. and Support Costs	713,370	427,460	200	(107,470)	1,033,560	0	(35,880)	(35,880)	997,680	
L	** Adoption	65,180	1,276,000	1,430	0	1,342,610	0	(34,000)	(34,000)	1,308,610	
Children's Strategy, Commissioning and Resources		5,416,950	24,979,940	158,490	(760,910)	29,794,470	(6,547,760)	(287,970)	(6,835,730)	22,958,740	680,000
M	** Safeguarding	1,339,140	5,200	6,430	0	1,350,770	0	(41,380)	(41,380)	1,309,390	0
N	** Youth Offending Team	1,217,310	517,600	42,170	(72,040)	1,705,040	(1,068,250)	(18,270)	(1,086,520)	618,520	0
**** Children's Services		20,290,110	35,212,520	1,659,780	(832,950)	56,329,460	(7,976,010)	(989,990)	(8,966,000)	47,363,460	0
Adult Services											
Older People Services											
O	** Older People (Commissioning and Assessment)	3,072,820	36,173,210	2,447,880	0	41,693,910	(386,000)	(7,017,720)	(7,403,720)	34,290,190	2,750,000
P	** Older People Internal day care	892,520	53,370	31,000	0	976,890	0	(55,070)	(55,070)	921,820	
Q	** MHSOP (Commissioning and Assessment)	528,080	6,507,770	425,490	0	7,461,340	0	(1,093,000)	(1,093,000)	6,368,340	
R	** Reablement Service	4,166,620	67,010	99,960	(80,000)	4,253,590	0	(475,000)	(475,000)	3,778,590	
S	** ICF Schemes	667,500	0	0	0	667,500	0	(667,500)	(667,500)	0	
Older People Services		9,327,540	42,801,360	3,004,330	(80,000)	55,053,230	(386,000)	(9,308,290)	(9,694,290)	45,358,940	2,750,000
Learning Disabilities											
T	** Learning Disabilities (Commissioning and Assessment)	2,531,860	32,502,580	748,770	0	35,783,210	(310,000)	(5,337,500)	(5,647,500)	30,135,710	
U	** Learning Disabilities Internal Day Care	1,877,170	60,660	49,460	0	1,987,290	0	(1,360)	(1,360)	1,985,930	
V	** Learning Disabilities Internal Supported Accommodation	2,731,300	27,980	50,800	0	2,810,080	(237,110)	(50,000)	(287,110)	2,522,970	
Learning Disability Services		7,140,330	32,591,220	849,030	0	40,580,580	(547,110)	(5,388,860)	(5,935,970)	34,644,610	0

O-V	Cross Divisional Savings											870,000
W	Mental Health	2,413,340	6,835,730	192,720	0	9,441,790	(130,850)	(470,200)	(601,050)	8,840,740		0
X	Alcohol & Drugs	524,300	720,670	32,820	0	1,277,790	(20,970)	(59,450)	(80,420)	1,197,370		0
Y	Physically Disabled	615,720	5,463,940	4,263,570	0	10,343,230	(1,376,000)	(338,000)	(1,714,000)	8,629,230		0
Z	Emergency Duty Team/Grants/Other Adults Services	705,880	1,341,070	2,420	0	2,049,370	(35,030)	(130,000)	(165,030)	1,884,340		0
	Resources											
AA	** Accommodation, Support, Performance, Management	1,191,670	431,800	820,110	0	2,443,580	0	(136,890)	(136,890)	2,306,690		
AB	** Finance and Business Support	1,140,760	18,240	(7,220)	0	1,151,780	0	(30,350)	(30,350)	1,121,430		
	Resources	2,332,430	450,040	812,890	0	3,595,360	0	(167,240)	(167,240)	3,428,120		0
	**** Health & Social Care	23,059,540	90,204,030	9,157,780	(80,000)	122,341,350	0	(2,495,960)	(15,862,040)	(18,358,000)	103,983,350	0
A-AB	Cross Directorate Savings											820,000
	TOTAL PEOPLE AND COMMUNITIES - SOCIAL SERVICES	43,349,650	125,416,550	10,817,560	(912,950)	178,670,810	0	(10,471,970)	(16,852,030)	(27,324,000)	151,346,810	5,160,000

DIRECTORATE BUDGET SAVINGS PROPOSAL SUMMARY 2018/19

No.	Directorate	Theme	Proposal	Budget		Saving				Risk Analysis				Cabinet Portfolio
				X Ref	£000	Employee Costs £000	Other Spend £000	Income £000	2018/19 Total £000	Status	Residual	Achievability	EIA	
14	Economic Development	Business Processes	Play Services Implementation of the agreed model for Children's Play.	P	1,596	37	78	0	115	Detailed plan	Green	Green	Red-Amber	Culture & Leisure
Economic Development Total						328	1,369	789	2,486					
18	Education & Lifelong Learning	Income Generation	Increased income within Education Traded Services This saving will be achieved through an increase of 10p in the price of a school meal from April 2018, in addition to a review of pricing across other traded services.	X	(6,903)	0	0	110	110	Detailed plan	Green	Amber-Green	Red-Amber	Education, Employment & Skills
19		Business Processes including Digitalisation	Delegation of Pupil Referral Unit (PRU) provision Full year effect of decision made in 2017/18 to delegate the responsibility for the PRU provision to a secondary school.	J	743	255	110	0	365	Realised	Green	Green	Green	Education, Employment & Skills
20			Education Directorate - Central staffing and management costs This is the full financial year effect of the 2017/18 saving which was to be achieved through a reduction of staffing following a reorganisation/ rationalisation of the staffing structures within the Education Directorate - taking into account all opportunities to offset costs through additional income or use of grants.	N	1,529	200	0	0	200	Detailed plan	Amber-Green	Amber-Green	Amber-Green	Education, Employment & Skills
21			Delegation of responsibility for licences associated with school provision This saving would be achieved by delegating the responsibility for paying for licences, including performance and copyright licences, to schools.	A	978	0	250	0	250	Detailed plan	Green	Green	Green	Education, Employment & Skills
22		Review of External Spend	Efficiencies This saving will be achieved through a reduction in the annual costs of software packages used for schools finance and to facilitate online training of schools based staff.	N-R	3,121	0	80	0	80	General planning	Green	Amber-Green	Green	Education, Employment & Skills
23			Reduction in central commitment for Commissioned Early Years Places Reduction in spend on nursery places in external private nurseries made possible by increased numbers of available places in maintained nursery classes in primary schools.	K	336	0	200	0	200	Detailed plan	Green	Red-Amber	Green	Education, Employment & Skills
24			Reduction in annual contribution to Central South Education Consortium (CSC) & Education Improvement Grant (EIG) matchfunding A reduction to the annual contribution made towards the core budget of the CSC and a reduction in the Council's requirement to match fund the EIG in line with reductions to the overall level of grant funding provided by Welsh Government.	O	1,455	0	73	0	73	Detailed plan	Red-Amber	Red-Amber	Green	Education, Employment & Skills
Education & Lifelong Learning Total						455	713	110	1,278					
44	Communities - Social Services	Review of External Spend	Review Continuing Health Care (CHC) funding towards the cost of care packages Review, with health partners, relative contributions towards the cost of care packages to continue to ensure compliance with CHC guidance on how an individual's (children and adult) needs are most appropriately met and funded.	A-AB	125,417	0	820	0	820	Detailed plan	Red-Amber	Red-Amber	Amber-Green	Children & Families / Social Care, Health & Well-being
45		External Spend	Reduce the number of children placed in care settings outside of Cardiff Continue the efforts to ensure appropriate support is available to minimise the number of children that move, or continue to live, in fostering or residential placements outside of Cardiff. This is combined with other preventative initiatives aimed at reducing the number of looked after children in external placements.	H	18,050	0	680	0	680	Detailed plan	Red-Amber	Red-Amber	Amber-Green	Children & Families

DIRECTORATE BUDGET SAVINGS PROPOSAL SUMMARY 2018/19

No.	Directorate	Theme	Proposal	Budget		Saving				Risk Analysis				Cabinet Portfolio
				X Ref	£000	Employee Costs £000	Other Spend £000	Income £000	2018/19 Total £000	Status	Residual	Achievability	EIA	
46	People & Communities	Review of External Spend	Mainstream awareness raising budgets There are two separate Children's services budgets aimed at making individuals aware of their rights and the services they can access. One of these budgets covers all groups and the Council has worked with different organisations to combine resources to raise awareness in the most effective and efficient way. This means that the second budget has not been used in recent years and is no longer required.	C	541	0	40	0	40	Detailed plan	Green	Green	Amber-Green	Children & Families
Social Services Total								0	4,810	350	5,160			
People & Communities Total								92	5,001	756	5,849			
56	Planning, Transport & Environment	Income Generation	School Transport - Phased Increase in cost of Bus Passes Continuation of the phased increase in cost of bus passes to ensure actual costs match the provision.	AG	(87)	0	0	5	5	Detailed plan	Green	Green	Amber-Green	Education, Employment & Skills
71		Review of External Spend	School Transport - Additional Learning Needs (ALN) - Review of transport for pupils within 2/3 Miles (Primary/Secondary) Review and challenge transport for statemented pupils who live within 2 miles from primary school and 3 miles from secondary. This will be done on an individual case basis, to take into account of the individual child's needs based on ALN transport policy.	AG	5,787	0	27	0	27	Detailed plan	Red-Amber	Red-Amber	Red	Education, Employment & Skills
72			School Transport - Additional Learning Needs (ALN) - Route Optimisation and Retendering of Routes/Mergers Reviewing on a case by case basis, working closely with Education and individual schools. Review and challenge current transport provision to ensure it fits the needs of pupils.	AG	5,787	0	50	0	50	Detailed plan	Amber-Green	Amber-Green	Amber-Green	Education, Employment & Skills
73			School Transport - Travel Support Allowance Replace taxi/bus provision with an advance payment to parents on a termly basis. Parents would then be responsible for pupils' transport to school.	AG	5,787	0	42	0	42	Detailed plan	Amber-Green	Amber-Green	Red-Amber	Education, Employment & Skills
74			School Transport - Llanishen High School buses A continuation of the planned, phased reduction in provision of buses to Llanishen High School pupils who were previously in catchment for Llanedeyrn High School (closed). Eligible pupil numbers will continue to decrease with an associated reduction in transport costs, with the phased reduction concluding in 2020/21.	AG	5,787	0	33	0	33	Detailed plan	Amber-Green	Amber-Green	Green	Education, Employment & Skills
Planning, Transport & Environment Total								273	812	753	1,838			
110	Council Wide Efficiencies	Business Processes including Digitalisation	Council Wide Efficiencies In line with the Council's digital strategy, this saving will be achieved through delivering business efficiencies through third party spend, changing processes, technology and staff resources. This will put the use of digital forms of communication and service delivery at the heart of how the Council operates and interacts with the people it serves.			0	606	0	606	General Planning	Red-Amber	Red-Amber	Amber-Green	Council Wide
111			Efficiencies Procure to Pay Process review which will deliver resource efficiencies across the Council			0	20	0	20	General Planning	Amber-Green	Red-Amber	Green	Council Wide
Council Wide Efficiencies Total								0	626	0	626			
Council Total								1,879	9,391	3,026	14,296			

Appendix 8

Capital Programme 2018/19 - 2022/23

Appendix 8

General Fund Capital Programme

			2018/19 Including Slippage £000	Indicative 2019/20 £000	Indicative 2020/21 £000	Indicative 2021/22 £000	Indicative 2022/23 £000	Total £000
Annual Sums Expenditure								
6	Schools Property Asset Renewal	To address the condition of the schools property stock within the Council in accordance with directorate Asset Management Plans and priority works arising from surveys such as fire risk assessments.	1,378	2,302	2,302	2,302	2,815	11,099
7	Schools Suitability and Sufficiency	To cater for increasing accessibility issues in schools, to address rising pupil numbers and works required in schools that are not part of the 21st Century Schools programme.	964	1,040	1,040	1,040	1,040	5,124
Ongoing Schemes / Amendments to Ongoing Schemes								
29	Whitchurch High School DDA & Suitability Works	DDA adaptation works to the school to allow for progression of pupils and to determine longer term Council wide approach to ensuring a permanent solution to accessibility for disabled pupils and condition of facilities.	1,300	0	0	0	0	1,300
30	21st Century Schools - Band A	This represents the remaining 21st century schools Band A expenditure to be funded by capital receipts. Revenue release savings from schools (Invest to Save) and grants towards expenditure are shown elsewhere in the programme.	13,750	5,046	0	0	0	18,796
31	Schools Safeguarding: Secure Lobbies and Fencing upgrade	To manage safeguarding within existing schools asset renewal budgets. Work to manage visitors, including; perimeter fencing, keypad access control, CCTV, security personnel and 'air lock' systems.	100	100	0	0	0	200
32	Schools Kitchen Upgrades	To upgrade kitchen facilities. Work required includes; emergency lighting, ventilation, removal of asbestos, reconfiguration of walls and installation of new electronics.	200	200	0	0	0	400
50	Children's Services Accommodation Strategy	Capital receipt from disposal of 150 Thornhill Road. Funds ring-fenced for schemes which provide direct benefit to children.	100	131	0	0	0	231
New Capital Schemes/Annual Sums (Excluding Invest to Save)								
54	City Centre Youth Hub	Improve existing facilities in the City Centre to create a multi agency youth hub.	596	0	0	0	0	596
56	Schools Additional Property Asset Renewal	Schools Property - Health & Safety, Additional Learning Needs (ALN)	4,000	6,500	6,500	6,000	2,000	25,000
57	21st Century Schools - Band B	Part of the Council's £139m match funding towards WG Grant of which £25m is assumed to be from the proceeds of asset sales, with the balance being additional invest to save borrowing.	0	0	10,000	10,000	5,000	25,000
Schemes funded by Grants and Contributions (subject to approval of bids)								
76	21st Century Schools Band A (WG)	Welsh Government Band A grant funding to complete remaining programme including new high school in the West and new Primary schools.	13,921	0	0	0	0	13,921
77	21st Century Schools Band B (WG)	Welsh Government Band B grant funding for a variety of schemes to improve school facilities and infrastructure in Cardiff - Subject to approval of individual business cases.	0	17,179	49,612	51,380	24,704	142,875
Additional borrowing undertaken by the Council to be repaid from revenue savings/income (Invest to Save - Subject to Business Case)								
Existing Schemes								
85	21st Century Schools - Band A	Strategic investment programme to be paid back from revenue release savings.	3,961	0	0	0	0	3,961
New Invest to Save Bids								
92	21st Century Schools - Band B	Strategic investment programme for priority schools including land acquisition, funded by additional borrowing.	2,969	14,040	34,323	41,380	19,704	112,416

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Education - Controllable Budgetary Analysis 2017/18

		Expenditure				Income			Net	PROPOSED SAVINGS	
Sub Division of Service		Employees	External Spend	Other Expenditure	Internal Income	Gross Expenditure	Grant Income	Other Income	Total Income	Net Expenditure	2018/19
		£	£	£	£	£	£	£	£	£	£
Centrally Held Schools Funds:-											
A	** Strategic Management	446,460	337,900	977,930	(160,000)	1,602,290	(28,000)	0	(28,000)	1,574,290	250,000
B	** Mutual Supply Fund	0	0	0	0	0	0	0	0	0	0
C	** Music Service	1,221,420	8,960	11,510	(814,580)	427,310	0	(499,860)	(499,860)	(72,550)	0
D	** Outdoor Pursuits Centre	319,970	71,530	49,330	(166,360)	274,470	0	(302,700)	(302,700)	(28,230)	0
E	** Continuing Education	0	0	0	0	0	0	0	0	0	0
F	** Strategic Estates Management	0	0	332,170	0	332,170	0	0	0	332,170	0
Total Centrally Held Schools Funds		1,987,850	418,390	1,370,940	(1,140,940)	2,636,240	(28,000)	(802,560)	(830,560)	1,805,680	250,000
IAR and SEN:-											
G	** Inter-Authority Recoupment	0	4,839,730	0	0	4,839,730	0	(433,000)	(433,000)	4,406,730	0
H	** Services of a Specialised Nature	658,580	571,510	21,040	(60,000)	1,191,130	0	0	0	1,191,130	0
I	** EOTAS	615,370	3,190	6,890	(500,000)	125,450	0	(70,000)	(70,000)	55,450	0
J	** Pupil Referral Unit	739,290	(310,600)	3,370	(104,610)	327,450	0	(54,600)	(54,600)	272,850	365,000
Total IAR and SEN		2,013,240	5,103,830	31,300	(664,610)	6,483,760	0	(557,600)	(557,600)	5,926,160	365,000
Early Years and Childcare:-											
K	** Early Years	21,350	335,810	1,550	0	358,710	0	(16,700)	(16,700)	342,010	200,000
L	** Childcare Strategy	241,120	349,020	3,360	(220,820)	372,680	(263,070)	(26,000)	(289,070)	83,610	0
M	** Out of School Childcare	189,000	0	330	0	189,330	0	(189,000)	(189,000)	330	0
Total Early Years and Childcare		451,470	684,830	5,240	(220,820)	920,720	(263,070)	(231,700)	(494,770)	425,950	200,000
Management and Support Services:-											
N	** Management & Support Services	1,349,430	(601,590)	78,970	(223,450)	603,360	0	(87,650)	(87,650)	515,710	200,000
O	** School Improvement	433,900	1,454,520	29,420	(129,030)	1,788,810	(89,000)	(44,160)	(133,160)	1,655,650	73,000
P	** Access	700,910	81,200	12,130	(145,410)	648,830	0	0	0	648,830	0
Q	** Performance & Governance	323,040	90,300	1,030	(55,970)	358,400	(32,000)	(15,000)	(47,000)	311,400	0
R	** Schools Organisation Planning	879,980	2,097,000	874,020	(3,370,000)	481,000	0	0	0	481,000	0
N-R	Cross Divisional Savings										80,000
Total Management and Support Services		3,687,260	3,121,430	995,570	(3,923,860)	3,880,400	(121,000)	(146,810)	(267,810)	3,612,590	353,000
Lifelong Learning:-											
S	** Central Provision	53,390	6,830	(49,770)	0	10,450	0	(200,210)	(200,210)	(189,760)	0
T	** Community Ed - Youth	1,200,110	352,070	35,340	(199,720)	1,387,800	(519,160)	(35,000)	(554,160)	833,640	0
Total Lifelong Learning		1,253,500	358,900	(14,430)	(199,720)	1,398,250	(519,160)	(235,210)	(754,370)	643,880	0
Flying Start:-											
U	** Flying Start Projects	2,726,850	6,502,300	119,500	0	9,348,650	(9,311,330)	(37,320)	(9,348,650)	0	0
V	** Flying Start - Support	404,980	84,180	121,870	0	611,030	(610,980)	0	(610,980)	50	0
W	** Flying Start - Building Costs	0	87,200	244,790	0	331,990	(369,790)	0	(369,790)	(37,800)	0

	Total Flying Start	3,131,830	6,673,680	486,160	0	10,291,670	(10,292,100)	(37,320)	(10,329,420)	(37,750)	0
X	Total Catering	5,462,915	4,764,415	2,232,850	(5,643,790)	6,816,390	(636,000)	(6,267,110)	(6,903,110)	(86,720)	110,000
	Education Grant Exp:-										
Y	** Education Improvement Grant	4,199,510	13,436,960	7,910	0	17,644,380	(16,604,300)	0	(16,604,300)	1,040,080	0
Z	** Pupil Deprivation Grant	0	10,058,400	10	0	10,058,410	(10,058,400)	0	(10,058,400)	10	0
AA	** Families First Education Services (Not a Grant)	0	1,867,695	0	(1,313,850)	553,845	0	(553,845)	(553,845)	0	0
AB	** Miscellaneous Grants	131,450	96,100	0	0	227,550	(227,550)	0	(227,550)	0	0
	Total Education Grant Exp	4,330,960	25,459,155	7,920	(1,313,850)	28,484,185	(26,890,250)	(553,845)	(27,444,095)	1,040,090	0
AC	Wellbeing & Compliance	245,660	0	50,000	0	295,660	0	(50,000)	(50,000)	245,660	0
	**** Education	22,564,685	46,584,630	5,165,550	(13,107,590)	61,207,275	(38,749,580)	(8,882,155)	(47,631,735)	13,575,540	1,278,000
	Delegated Schools	196,100,590	61,163,920	18,682,760	(29,654,520)		(12,227,140)	(10,365,610)		223,700,000	

CARDIFF COUNCIL: FEES AND CHARGES 2018/19

No.	Income Source	Current Charge	Proposed Price Change	Change	Effective Date	Comment
Education and Lifelong Learning						
78	School Meals - per meal (Primary)	£2.40	£0.10	4.17%	1 April 2018	The proposed new charge is £2.50
79	School Meals - per meal (Secondary)	£2.85	£0.10	3.51%		The proposed new charge is £2.95
80	School Meals - per meal (Adults)	£2.85 (£3.42 inc VAT)	£0.15 (£0.18 inc VAT)	5.26%		The proposed new charge is £3.00 (£3.60 including VAT)
81	Music Service Charges- Maintained Schools - per hour	£36.50 - £38.00	£1.50 - £2.00	5.00%	1 September 2018	The proposed new charge is £38.00 - £40.00
82	Music Service Charges - Non Maintained Schools - per hour	£39.00	£2.00	5.13%		The proposed new charge is £41.00
83	Music Service Ensemble Fees	£48.50 - £59.00	£2.50 - £3.00	5.00%		The proposed new charge is £51.00 - £62.00
84	Music Service Choir Fees (Primary)	£37.50	£1.50	4.00%		The proposed new charge is £39.00
85	Music Service Choir Fees (Secondary)	£43.00	£2.00	4.65%		The proposed new charge is £45.00
86	Music Service Advanced Percussion Fees (Primary)	£43.00	£2.00	4.65%		The proposed new charge is £45.00
87	Music Service Advanced Percussion Fees (Secondary)	£49.00	£2.50	5.10%		The proposed new charge is £51.50
88	Storey Arms	Cardiff LA schools £86.00 to £307.00 Other schools £138.00 to £325.00	£4.00 - £15.00 £7.00 - £16.00	5.00%		The proposed new charges range from: Cardiff LA schools £90.00 to £322.00 Other schools £145.00 to £341.00

No.	Income Source	Current Charge	Proposed Price Change	Change	Effective Date	Comment
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